

DEPARTMENT OF BENEFIT PAYMENTS

744 P Street
Sacramento, CA 95814

January 31, 1975

ALL-COUNTY LETTER NO. 75-28

TO: ALL COUNTY WELFARE DIRECTORS

OBSOLETE

Superseded by

PCL # 77-15

Issued

3-17-77

SUBJECT: 100 PERCENT CASE REVIEW SCHEDULE

REFERENCE: ALL-COUNTY LETTER NO. 74-237

In response to the All-County Letter referenced above, the Food Stamp Program Management Branch received several letters requesting an extension of the March 1, 1975 deadline for completion of the 100 percent case review. We have been informed that Food and Nutrition Service will consider these requests on an individual basis. Other counties which need an extension should provide the Food Stamp Program Management Branch with a written justification. The Branch will then formally make the request to FNS for any extensions which it determines to be necessary.


To clarify All-County Letter No. 74-237, all NA cases must be completely "recertified" prior to March 1, 1975. This subsequent certification must include a new food stamp application and DFA 285.2 (budget) and cannot be accomplished by desk review or telephone. None of the procedures for PA case reviews short of completion of a new application may be used for NA households.

The methods outlined in the letter referenced above may be used for PA case reviews only. The documents attached to that letter were intended for use as guidelines and are not forms which will be reproduced at the state level. Section II of the Case Survey Checklist should be disregarded.

Counties may notify recipients that failure to comply with requirements for the 100 percent case review, including completion of the questionnaire or a new application, may result in termination of food stamp eligibility. Counties must follow up with the DFA 377 Notice of Proposed Adverse Action in cases where a recipient refuses to comply.

If you have any questions please contact Kathy Lewis, Food Stamp Policy Coordination Bureau, (916) 445-6907.

Sincerely,


DENNIS O. PLATT
Deputy Director

GEN 654 (2/74)

cc: FNS, USDA
CWDA